



**Methods and techniques for preventing
conflict of interests.
Best practices in structural funds absorption
and
protection of financial interests of the European Union**

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Presentation – Outline

- Introduction
- Methods to prevent conflict of interest
- Good practice examples
- Conclusion



Republic of Lithuania
Law on the adjustment of public and private interests
in the civil service

Conflict of interest means a situation where a person in the civil service, when discharging his duties or carrying out instructions, is obliged to make a decision or participate in decision-making or carry out instructions relating to his private interests.



Persons in the civil service means state politicians, state officials, civil servants, <...> persons who are employed at state and municipal enterprises, budgetary institutions and who have administrative powers vested in them, persons who are employed at public establishments and associations which are financed from the Lithuanian national or municipal budget and funds and who have administrative powers vested in them <...>.

Private interests means private economic or non-economic interest of a person in the civil service (or a person close to him) which may affect his decision-making in the discharge of his official duties.



Instruments to prevent conflict of interest

1. Declaration of private interests (gifts)
2. Public disclosure of declarations of private interests
3. Controls procedures
4. Other measures and periodic system assessment



Declaration of private interests


A person in the civil service as well as a person eligible to apply for the job in the civil service must declare his private interests by filing a declaration of private interests.



Declaration of private interests

← ID001 ID001J (1) × ID001S (1) × ID001F (1) × ID001I (1) × ID001A (1) × ID001P (1) ×
1 psl. 2 psl. 3 psl. 4 psl. 5 psl. 6 psl. 7 psl.

PRIVAČIŲ INTERESŲ DEKLARACIJA

1 Asmens kodas 2 Pildymo data 

3 Vardas

4 Pavardė

Darbovietė (kitos darbovietės nurodomos ID001J priede)

5 Juridinio asm. kodas 6 Pareigos

7 Pavadinimas

8 Telefonas 9 Elektroninio pašto adresas

Deklaruojančio asmens sutuoktinis, sugyventinis, partneris*

10 Asmens kodas 11 Pilietybė

12 Vardas



Relations with legal entities

RYŠIAI SU JURIDINIAIS ASMENIMIS

ID001	ID001J (1)	ID001S (1)	ID001F (1)	: Valstybės (VJ) ar Savivaldybės (SJ) įmonės
				450 - Vadovas ar jo pavaduotojas
				455 - Valdybos narys
				451 - Valdybos narys (kolegialus įmonės valdymo organas)
				452 - Struktūrinio padalinio vadovas ar jo pavaduotojas
				453 - Darbuotojas
				454 - Gydytojas, odontologas ar farmacijos specialistas
				: Papildomos pareigos
				470 - Viešojo pirkimo komisijos nariai
				471 - Asmenys, perkančiosios organizacijos vadovo paskirti atlikti supaprastintus pirkimus
				472 - Viešųjų pirkimų procedūrose dalyvaujantys ekspertai
				: Viešoji įstaiga (VŠĮ), Asociacija (ASO)
				550 - Dalininkas ar narys
				551 - Vadovas, pimininkas (kt. vienasmenis juridinio asmens valdymo organas)
				552 - Kolegialaus valdymo organo narys ar savininkas
				553 - Struktūrinio padalinio vadovas ar jo pavaduotojas
				554 - Darbuotojas
				555 - Gydytojas, odontologas ar farmacijos specialistas
				: Kredito unija (KU)
				762 - Narys, asocijuotas narys, pajininkas
				763 - Kolegialaus valdymo organo narys
				764 - Kolegialaus priežiūros organo narys ar pimininkas
				765 - Stebėtojų tarybos narys ar pimininkas
				766 - Struktūrinio padalinio vadovas ar jo pavaduotojas
				767 - Paskolų komiteto narys
				768 - Darbuotojas
				: Sodininkų, daugiabučių namų, garažų ir kt. bendrijos

J6	J7	J8	J9	J10	J11
			Y Y Y Y - M M - D D	Y Y Y Y - M M - D D	
J12					
J13					



Contracts

ID001	ID001J (1)	ID001S (1)	ID001F (1)	ID001I (1)	ID001A (1)	ID001P (1)				
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SANDORIAI

Gautos dovanos ir kiti sandoriai

10	-	Lizingas
11	-	Pirkimas
12	-	Pardavimas
13	-	Išsimokėtinas pirkimas
14	-	Išsimokėtinas pardavimas
15	-	Renta
16	-	Vertybinių popierių sandoriai
17	-	Gauta dovana (išskyrus artimų asmenų dovanas)
18	-	Teikiama dovana
19	-	Nuoma
20	-	Ranga
21	-	Paslauga
22	-	Paskola (gauta)
23	-	Paskola (suteikta)
24	-	Komisas
25	-	Pasauga
26	-	Indėlis
27	-	Turto patikėjimas
28	-	Draudimas
29	-	Autorinė sutartis
S7 S30	-	Vienašaliai sandoriai
31	-	Preliminarioji sutartis
32	-	Rankpinigiai
33	-	Kiti prievolių įvykdymą užtikrinantys sandoriai
34	-	Honoraras
35	-	Parama, labdara, auka
36	-	Kiti sandoriai

Versija 0 2

Lapo Nr.

S12 Apytikslė sandorio vertė

S6 S7 S8 S9

S10 YYYY - MM - DD S11 YYYY - MM - DD S12

S13 S14



Submission of a declaration	Change of the information	New circumstances become known that may cause a conflict of interest
1 month after the election, appointment, or assignment to a position	30 calendar days from the day of data change	Immediately but no later than 7 calendar days after the emergence of these circumstances



Duty of self-exclusion

A person in the civil service shall be prohibited from participating in the preparation, consideration or taking of decisions or from otherwise influencing decisions which may give rise to a conflict of interest situation.



„Cooling“ period

Limitations when concluding employment contracts

- 1 year
- Have no rights to enter into transactions with the institution in which the person was last employed



Controls procedures

1. The head or representatives authorised by the head of the institution in which the person concerned is employed
2. The Chief Official Ethics Commission
3. The State Tax Inspectorate
4. Law enforcement institutions
5. Institutions performing the functions of audit and control
6. Society



Other measures and periodic system assessment

- The conflict of interest policy
- Regular reminders
- Guidance
- Assistance, consultation
- Meetings procedures
- Periodic system assessment



Good practice examples

1. Conflict of interest prevention in ministries.
2. Conflict of interest prevention in implementing bodies (agencies).



SPECIAL INVESTIGATION SERVICE
OF THE REPUBLIC OF LITHUANIA

Thank you for your attention!